

LYME CENTRAL SCHOOL
RE-ORGANIZATIONAL MEETING
BOARD OF EDUCATION
July 9, 2015

7/23/15
CM

Opening: Clerk Sandy Dudley-Rooney called the meeting to order at 6:00 PM. The Oath of Faithful Performance was administered to Superintendent Cammy Morrison.

Members Present: Terry Countryman, Kathy Dyer, Gary Nicholson, Deanna Lothrop, Brian Peters, Lynn Reichert (arrived at 7:03), and Scott Rickett.

Present: Cammy Morrison, Sherri Wilson, Barry Davis, Pat Gibbons, and Sandy Rooney.

Others Present: Eleanor VanNess, Shari Hilts

Election of Officers: Clerk Sandy Rooney accepted nominations for President

President: Gary Nicholson was nominated without opposition, motion by Deanna Lothrop, seconded by Brian Peters. The vote was (6-0) in favor.

The clerk administered the Oath of Faithful Performance to the President.

President Gary Nicholson accepted nominations for Vice President.

Vice President: Deanna Lothrop was nominated without opposition as Vice President, motion by Brian Peters, seconded by Kathy Dyer. The vote was (6-0) in favor.

The clerk administered the Oath of Faithful Performance to the Vice President.

The clerk administered the Oath of Faithful Performance to the remaining Board of Education members.

Appointment of Officers:

Motion by Deanna Lothrop, seconded by Brian Peters carried with one opposed (5-1)

- A. **Clerk of the Board** – Sherri Wilson – Salary \$32,000 for the 2015-2016 school year
- B. **District Treasurer** - Anne Knight – Stipend \$6,913
- C. **District Tax Collector** - Vicky Barbour - Stipend \$2,389
- D. **Substitute Caller** – Christine Rickett – Stipend \$ 1,600 (adjusted amount, previously entered incorrectly)

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Other Appointments:

Motion by Kathy Dyer, seconded by Deanna Lothrop with all in favor (6-0)

- A. **School Physician** - Dr. Alfred Gianfagna – Stipend \$8,500
- B. **School Attorney** - Marc Reitz of Ferrara, Fiorenza, Larrison, Barrett & Reitz, P.C. & BOCES Legal Services

- C. Attendance Officer – Christine Lachenauer
- D. Independent Auditor – Bowers & Company, CPAs, PLLC.
- E. Internal Auditor- Stackel & Navarra, C.P.A., P.C
- F. Internal Claims Auditor- Steven Lambert - \$25.00/hour
- G. Records Access Officer – Sherri Wilson
- H. Records Management Officer – Sherri Wilson
- I. Purchasing Agent – Cammy Morrison
- J. Asbestos Hazard Emergency Response Act (AHERA), Local Education Agency (LEA) Designee - Robert Taylor
- K. Chemical Hygiene Officer – Deborah Wilkinson
- L. Dignity Act Coordinator – Patricia Gibbons

Designations:

Motion by Kathy Dyer, seconded by Deanna Lothrop with all in favor (6-0)

- A. Official Bank Depositories: Key Bank of Central New York, Dexter, NY and Citizens Bank of Cape Vincent, Chaumont, NY
- B. Official Newspaper: Watertown Daily Times
- C. Regular Meetings: 2nd Thursday @ 6:00 PM
- D. Tax Computation Agent: Jefferson County
- E. Lyme Youth Committee Representative: Brian Peters
- F. Jefferson-Lewis School Boards Representative: Deanna Lothrop
 Jefferson-Lewis School Boards Alternate Representative: Lynn Reichert
 Jefferson-Lewis School Boards Legislative Representative: Deanna Lothrop
- G. Rural Schools Representative: Cammy Morrison
- H. N.Y.S. School Boards Association Voting Delegate: Kathy Dyer
 N.Y.S. School Boards Association Voting Delegate Alternate: Deanna Lothrop
- I. Committee on Special Education:
 C.S.E. Chairperson – Ashley Buckley

Psychologist: Ashley Buckley

School Physician - Dr. Alfred Gianfagna

Nurse: Christine Lachenauer

Parent Representatives: Sharilyn Hilts, Darcie Hayward, Jennifer McDonald, Tina Schwind, Serena Recore, and Jennifer Wardell

Sub-Committee on Special Education:

Chairperson – Ashley Buckley

Child’s Resource Teacher – Joy Seymour, Janice Shepard, Karen Jessman

J. Committee on Pre-School Education (C.P.S.E.):

Chairperson – Ashley Buckley

Parent Representatives: Sharilyn Hilts, Darcie Hayward, Jennifer McDonald, Tina Schwind, Serena Recore, Jennifer Wardell

K. Civil Rights Representative: Barry Davis

L. Homeless Liaison: Margaret Stevens

M. Sexual Harassment Officer: Patricia Gibbons

N. Title IX Officer: Patricia Gibbons

Authorizations:

Motion by Kathy Dyer, seconded by Deanna Lothrop with all in favor (6-0)

A. Payroll Certification Officer: Cammy Morrison

B. Approval of Board members to attend meetings/conferences with expenses

C. To establish a petty cash fund of \$200 with Vicky Barbour in charge

D. Budget transfers up to \$5,000 with the approval of the Superintendent

E. Transfer of funds to reserve funds with the approval of the Board of Education

F. Acting Superintendent when Superintendent is absent: Patricia Gibbons

G. Acting Principal when Principal is absent: Patricia Gibbons

Other:

Motion by Deanna Lothrop, seconded by Brian Peters with all in favor (6-0)

A. Re-adoption of all policies in effect in the previous year

B. Code of Conduct

C. Mileage Rate adopted at the current IRS rate

D. 2016 Graduation Date: Friday, June 24, 2016 @ 6:00 PM (Discussion Item-Deanna Lothrop)

E. 2016 Budget vote date: May 17, 2016 from 12:00 PM - 8:00 PM
2016 Budget vote hearing date: May 5, 2016 @ 6:00 PM

F. Substitute Teacher Rates:

\$85 – Certified in NYS

\$80 - w/ 4 year degree

\$70 - w/ less than a 4 year degree

\$65-No degree

Substitute Bus Driver Rates: \$25.75 first 1.5 hours; \$11.00 per hour after – To Be Determined

Substitute School Nurse Rates:

R.N. \$85

L.P.N. \$70

Substitute Cleaner Rate: \$8.75/hour

Substitute Cafeteria Rate: \$8.75/hour

Substitute Teacher Aide Rate: \$8.75/hour

Substitute Bus Monitor Rate - \$8.75/hour

G. Board Committees - Finance

Finance: Gary Nicholson, Terry Countryman, Kathy Dyer

Negotiations: Kathy Dyer, Deanna Lothrop, Lynn Reichert

BOARD INFORMATION

PHASE II CAPITAL PROJECT

Superintendent Morrison reported on the recent visit from Mike Harris of Bernier, Carr & Associates, regarding the current phase of the construction project. It was suggested that windows be installed in the glass block walls of the main office to allow for viewing into the lobby and hallway. The canopy over the parking lot entrance will be repurposed and positioned over the new entrance. Regent exam results were included for review.

BOE REGENTS EXAM RESULTS

Post – secondary plans were included for review.

POST-SECONDARY PLANS

HIGH SCHOOL MATH PATHWAYS

Director Gibbons reviewed the math pathway plan and the possible benefits to our students. She is suggesting a trial of the plan for the 2015-16 school year.

REPORTS - VERBAL

PRINCIPAL

Principal Davis reported. Graduation and the Elementary/Middle School moving up ceremonies were well attended. He reported on APPR meetings with teachers; is awaiting the results of NYS test scores and SLO scores. He recently attended a conference in Clayton on teaching techniques; is currently working on reviewing the student handbook. Principal Davis was recently named Frontier League President.

DIRECTOR OF PUPIL SERVICES

Director Gibbons reported. She presented to the Board several reports – June 2015 Regents results, a Regents comparison report between the years 2014 and 2015, and a graduating senior post-secondary plans report. She also presented a high school math pathway, which she hopes to pilot for the 2015-16 school year. She also reported on the Fort Drum Rise Program.

SUPERINTENDENT

Superintendent Morrison reports. She is currently working on the completion of her 2015-16 calendar for the General Brown and Lyme Central Districts. She recently attended a conference in Lake Placid; she was inspired by the speaker, Willow Sweeney, and would like to have her come to our region. She reported on the building maintenance including the newly painted hallways. The generator which was being stored at the Town Barn has been moved to the Lyme garage and is being serviced and cleaned by Todd LaSage. She received a request from Val Rust, Village Mayor, to use the school tractor to level the Town Beach. She is in favor, pending a certificate of insurance from the Town.

PUBLIC COMMENTS

ELEANOR VANNESS

Mrs. VanNess commented she was in favor of installing strip of glass windows in the main office block walls. She stated concerns with the moving of the 2016 graduation date and the conflict with regent and final exams.

DISCUSSION ITEMS

**2016 GRADUATION DATE: FRIDAY, JUNE 24, 2016 @ 6:00 PM
WEEKEND BUILDING USE**

Deanna Lothrop explained the possible advantages to moving the graduation date.

Superintendent Morrison questioned the use of the building on weekends for Zumba. Options were reviewed for them to cover the cost of staff to close the building, or choose someone from Zumba to be responsible for locking the building.

ADDITIONAL SPORTS GAMES

Principal Davis discussed the option for Coaches to hold fund raisers to support the cost of additional games or scrimmages. The Board is not in agreement to this option.

KEYCARDS AND KEYS FOR NON-INSTRUCTIONAL STAFF

Discussion was made regarding the use of Key cards for non-instructional staff and off season coaches. There was also a question as to the ability to track the use of the key cards for admittance to the building with date and time of entrance. Superintendent Morrison will meet with Creg Systems to clarify how the security system operates.

BUS DRIVER TRIP RATES

Discussion regarding the rate of substitute driver pay as opposed to full time driver pay.

ACTION ITEMS

MINUTES

A motion was made by Deanna Lothrop, seconded by Brian Peters, to approve the minutes from the June 29, 2015 meeting.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

FINANCIAL REPORTS

A motion was made by Kathy Dyer, seconded by Scott Rickett, to approve the financial report:

General Fund Warrant #1 \$34,255.60

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

SCHOOL HEALTH REPORTS

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve the June, 2015 monthly school health service report.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve the 2014-15 annual school health service report.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

CSE/CPSE ANNUAL REPORT

A motion was made by Lynn Reichert, seconded by Deanna Lothrop, to approve the CSE/CPSE annual report.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

EXECUTIVE SESSION

A motion was made by Brian Peters, seconded by Deanna Lothrop, to enter into executive session to discuss CSE and particular persons and personnel at 7:49 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to adjourn executive session at 8:38 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

ACTION ITEMS

CSE RECOMMENDATIONS

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to approve the CSE recommendations.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

PERSONNEL

A motion was made by Lynn Reichert, seconded by Brian Peters, to abolish the 10 month Principal position, held by Barry Davis.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Brian Peters	Yes	Lynn Reichert	Yes

Scott Rickett Yes

MOTION CARRIED

A motion was made by Lynn Reichert, seconded by Brian Peters, to create a 12 month Principal position.

Gary Nicholson Yes
Kathy Dyer Yes
Brian Peters Yes
Scott Rickett Yes

Terry Countryman Yes
Deanna Lothrop Yes
Lynn Reichert Yes

MOTION CARRIED

APPOINTMENTS

A motion was made by Lynn Reichert, seconded by Brian Peters, to appoint Barry Davis to the 12 month Principal position.

Gary Nicholson Yes
Kathy Dyer Yes
Brian Peters Yes
Scott Rickett Yes

Terry Countryman Yes
Deanna Lothrop Yes
Lynn Reichert Yes

MOTION CARRIED

ADJOURNMENT

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to adjourn the meeting at 8:39 PM.

Gary Nicholson Yes
Kathy Dyer Yes
Brian Peters Yes
Scott Rickett Yes

Terry Countryman Yes
Deanna Lothrop Yes
Lynn Reichert Yes

MOTION CARRIED

Respectfully submitted,

Sherry Wilson
Board of Education Clerk